XSPLASH



Dossier Vault

FREE

User manual

Dossier Vault helps you write down incidents and keep evidence together: at work, at home, with neighbours, with an authority or a company. Free forever, no account, no ads.

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1 What is Dossier Vault Free?

You record what happened, add photos, video, audio and files, and later you make a PDF report for yourself or a lawyer.

Everything stays on this device, in this app. There is no account, no advertising and no tracking. The free app needs an internet connection to open.

Important: the free app has no PIN. Anyone who can open your phone can open the app. Want a locked, encrypted vault? That is Dossier Vault Pro.

HOW IT WORKS

1	›	2	›	3	›	4
Record Text, photo, video, audio or any file		**Fingerprint** SHA-256 + automatic time		**Case** Grouped per matter, chained log		**Report** PDF for you or your lawyer

> **No PIN in the free app**
>
> Anyone who can open your phone can open Dossier Vault Free. Keep your phone locked, or choose Pro for an encrypted vault.

2 Recording an incident (Log)

Open the Log tab, fill in what you know and press Record incident. A title, a text, a photo or a voice note alone is enough.

LIVE means it is happening now or just happened: the app records the exact time itself. RECONSTRUCTION means it happened earlier: you enter the date and time yourself (approximate is fine).

Write facts: what happened, who said what (exact words if you can), who was there. Keep your own opinion separate and short.

An entry can never be deleted or quietly changed. If you made a mistake, add a correction or withdraw the entry. The original stays visible.

3 Photos, video, audio and files

Use Camera, Video, Photos & files or Voice note. With "Or pick a whole folder" you take a complete folder along (works best on a computer).

Every file can be up to 500 MB. The original is never changed. Each file gets a SHA-256 digital fingerprint that is written into the log, so you can later show it is still exactly as you saved it.

FILE SIZE

Every file in a case — 500 MB maximum

4 Cases, categories and templates

A case groups everything about one matter, for example "Work" or "Landlord". Give it a name, an optional reference number and a category.

You can start a case from a ready-made template: a checklist of what to write down. You can change it, leave it empty or save your own templates.

Every case keeps a tamper-evident chained log: a change anywhere would be noticed.

5 Location and device details

With the pin button on the Log screen you add your current location. The app also looks up the street name via OpenStreetMap, a free map service. Only your coordinates and the IP address of your connection are sent there.

With every entry the app saves device details (device type, system, time zone). This helps a lawyer see how the entry was made.

6 PDF report for a lawyer

Open a case and press Export. You get a PDF report with every entry, its time, location and attachments. Photos are shown as pictures; other files are listed with name, size and fingerprint.

Save or share the PDF yourself. Nothing is sent by the app.

7 Settings, More and moving to Pro

In Settings you choose the screen size and you can make a transfer file. With that file you move all cases, photos, video and audio to Dossier Vault Pro. You can also restore such a file, or erase everything.

The language is chosen at the top right. The More tab shows Free versus Pro, a button to send feedback by email and the privacy information.

8 Good to know

If you lose your phone or delete the app without a transfer file, your cases are gone. We cannot see or restore them.

Dossier Vault helps you keep your own records in good order. It does not give legal advice and cannot guarantee how a court or authority will treat your evidence. Ask a lawyer or a legal aid office about your situation.

The app is a tool. It is not legal advice. A timestamp shows that something existed at a certain moment, not that its content is true.

Need more?

Dossier Vault Pro adds an encrypted vault with PIN and recovery key, recording without PIN from the lock screen, independent timestamps, people involved, a zip export for a lawyer with password, backups, offline use, a quick exit button and 13 languages. One-time €9.99, no subscription.

Questions, ideas or feedback? Use "Send feedback" in the More tab, or write to support@xsplash.app.

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